

*Welcome back to everyone.  
I hope you had a pleasant summer. We  
are delighted to see all of the children  
back looking so well in their school  
uniforms.*

### **Holidays/Closures 2018/2019** **(all dates are inclusive)**

<b>Staff Training</b>	Mon 29 <sup>th</sup> Oct
<b>Mid Term Break</b>	Tues 30 <sup>th</sup> Oct – Fri 2 <sup>nd</sup> Nov
<b>Christmas</b>	Fri 21 <sup>st</sup> Dec – Tues 1 <sup>st</sup> Jan
<b>Staff Training</b>	Wed 2 <sup>nd</sup> Jan
<b>Mid Term</b>	Mon 18 <sup>th</sup> Feb – Fri 22 <sup>nd</sup> Feb
<b>Easter</b>	Mon 15 <sup>th</sup> Apr – Fri 26 <sup>th</sup> Apr
<b>2 Bank Holidays</b>	Mon 6 <sup>th</sup> May & Mon 27 <sup>th</sup> May
<b>Staff Training</b>	Fri 24 <sup>th</sup> May
<b>Staff Training</b>	Tues 28 <sup>th</sup> May – Wed 29 <sup>th</sup> May

### **29<sup>th</sup> AUG TO 5<sup>th</sup> SEPT** **MEET THE TEACHER**

We hope to see every parent attend these meetings with their child's teacher:

**P.2 Wed 29<sup>th</sup> Aug 1:15 to 2:00**  
**P.3 Thurs 30<sup>th</sup> Aug 1:15 to 2:00**  
**P.4 Fri 31<sup>st</sup> Aug 1:15 to 2:00**  
**P.5 Mon 3<sup>rd</sup> Sept 1:15-2:00**  
**P.6 Tues 4<sup>th</sup> Sept 1:15 to 2:00**  
**P.7 Wed 5<sup>th</sup> Sept 1:15 to 2:00**

We will look after your child in another room while you are at the meeting, and at the end we will bring your child back to you so they can show you where they are sitting in the class. **All P4-P7 children will finish at 2.00pm on the day of their meetings and will go home with parents afterwards.**

### **IMPORTANT DATES For** **Your Attention**

**AUGUST / SEPTEMBER**  
**Tues 28<sup>th</sup> Aug – school CLOSES at 12.45pm for staff training**  
**Mon 10<sup>th</sup> Sept – School CLOSES at 1.00pm for staff training.**  
**Mon 10<sup>th</sup> Sept 6.00pm – Meeting to elect 2 parent representatives on to the Board of Governors**



**W/B 17<sup>th</sup> Sept** - Teachers' Clubs start for P4 - P7 children.

**Wed 19<sup>th</sup> Sept** – P1 Baseline

Interviews with parents

**Mon 24<sup>th</sup> Sept** – P1 Pyjama Party  
(More details to follow)

### **OCTOBER**

**Mon 1<sup>st</sup>** – Photographer (Tempest) + Family Evening session – details will follow

**Fri 5<sup>th</sup> Oct** – School Council Elections.

**Mon 8<sup>th</sup> Oct** – P1 Pyjama Party  
(More details to follow).

**W/B Mon 22<sup>nd</sup> Oct** – Nursery to P.7 Parent/Teacher interviews.

**School closes at 1.30pm for all children this week.**

**Wed 24<sup>th</sup> Oct** – 9.15am Harvest Service taken by P6 pupils and their parents/friends will be welcome to attend this Assembly

**Mon 24<sup>th</sup> Oct** - DISCO. **P4** from 5.45pm to 6.45pm. **P5-P7** from 7.00pm – 9.00pm

**Mon 29<sup>th</sup> Oct to Fri 2<sup>nd</sup> Nov** – Staff Training and Mid Term Break

### **DATES YOU MIGHT** **LIKE TO KNOW!**

#### **NOVEMBER**

**Sat 10<sup>th</sup> NOV + Sat 24<sup>th</sup> NOV and**

**Sat 1<sup>st</sup> DEC – AQE TESTS**

**W/B 12<sup>th</sup> NOV** – Anti Bullying Week

**Fri 16<sup>th</sup> NOV** – Nursery Open Afternoon

**Tues 27<sup>th</sup> NOV** - Flu vaccine - whole school.

**W/B Mon 26<sup>th</sup> NOV** – Last week of clubs

#### **DECEMBER**

**Thurs 6<sup>th</sup> DEC** – Nursery Nativity & Open Morning (am)

**Fri 7<sup>th</sup> DEC** – Nursery Christmas Fair.  
6.30 - 8.30pm

**Mon 10<sup>th</sup> DEC** – Choir to Radio Cracker

**Tues 11<sup>th</sup> & Wed 12<sup>th</sup> DEC** – P1/P2 Nativity(am)

**Thurs 13<sup>th</sup> DEC** – P3 Nativity (am)

**Fri 14<sup>th</sup> DEC** – Nativity and Coffee Morning for Senior Citizens

**Wed 19<sup>th</sup> DEC** – 9.30am Carol Service lead by P4 & P5 children

**Mon 17<sup>th</sup> DEC** - P1-

P3 Christmas Party from 1.30 - 3.00pm.

Also P4-P7 Disco from 7.00-9.00pm

**Thurs 20<sup>th</sup> DEC** – **SCHOOL CLOSES AT 12noon**

#### **JANUARY 2019**

**Wed 2<sup>nd</sup> JAN** – school closed for Staff Training



### **COMMUNICATION BETWEEN** **SCHOOL AND HOME.**

#### **PLEASE READ CAREFULLY**

In order to help the office staff, we would ask all parents to please do the following:

- ❖ *Read all notes and the Bugle carefully and check the information on the website making a note of everything relevant to your child/children – a diary is ideal for this.*
- ❖ *Make sure you are organised every day and your child comes to school with everything he/she needs.*
- ❖ *Make sure your child is in on time and collected on time.*

Of course there will be the very odd time that you will forget something – that is fine, but please make it the exception rather than the norm.

At any time should you have a concern/query about your child do not hesitate to contact the Principal either by phone or drop into the office. If available she will see you immediately or, if not, will organise a time as soon as is possible.

### **MILK MONEY**

*Primary School Pupils Only*

Milk money to cover from

Monday 10<sup>th</sup> September -

Friday 26<sup>th</sup> October is **£7.35\***



***THIS MUST BE PAID to the class teacher on or before FRIDAY 31<sup>st</sup> AUGUST as late orders cannot be made.***

*\*Please note if price increases in August we will let you know.*

### **CHANGE OF CIRCUMSTANCES**

*Have any details in relation to your child changed over the summer? For example landline number, mobile phone number, address, doctor, medical circumstances etc. If so please put in writing to your child's teacher or call in at the office. We must be able to contact you should the need arise and we need to update your new number on our texting service.*



**LEAVING SCHOOL EARLY  
GUIDANCE**

In order to be able to keep accurate records, a child leaving school early needs to have a valid reason and an appointment letter/card from the medical practitioner, brought in before the appointment, along with a letter from the parent/guardian explaining why the child is leaving school. **Please note that permission will only be given to requests which are put in writing and signed by a parent or guardian.** In the absence of above, children leaving school early will be recorded as absent and % attendance will therefore be affected.

**HOMEWORK ZIPPED WALLETS**

We have sturdy plastic folders available at £1.00 each. All children should have one as these help to keep reading books and homework books in good condition and should last a full school year and beyond.

**MONEY POUCHES**

It is recommended that all monies be sent in an envelope clearly marked with the child's name and what the money is for. Money pouches are available to buy from the office or send the money in with your child – cost £1.50.

**CREDIT UNION SAVINGS**

Collection of savings will begin on Friday 7<sup>th</sup> September. If you would like to open an account for either you or your child, or join the Christmas saver scheme, please call in at the office for forms. The Credit Union collect all savings from parents, pupils (and teachers too!) each Friday.

**HOMEWORK**

*Please ensure that your child does his/her homework-children from P.4 to P.7 have various aspects such as copying and learning spellings and tables and reading as well as written work from Monday to Wednesday. **It is your responsibility to ensure that your child completes all aspects of homework.** Please check and sign your child's homework diary, spellings and written work each day, as those who do not do all parts of their*



*homework cause unnecessary disruption to class the following day. Those children who progress better in school are those whose parents take the time to work with them at home – please hear your child read and ask them some questions about it. Ask your child their spellings and tables and help with their written work if necessary.*

**SCHOOL UNIFORM**

Every child in the school is in full uniform – thank you to all parents for ensuring this. Please continue to ensure that this remains the same throughout the year. A REMINDER AGAIN THAT BOYS ARE ALLOWED PLAIN BLACK TRAINERS BUT NO COLOURED STRIPES. It is also very important that each child has the correct items for P.E. P.E kits are to remain in school and will be brought home half termly for washing or before if necessary.

**HAIR STYLES** – in the interest of the overall appearance of our school uniform we would request that if you must colour your child's hair; it is only into another colour that may be grown naturally eg. brown, blonde. Prominent styling eg blocked dying, stripes, buzzed/razor cuts etc are not acceptable as it detracts from the overall appearance of the uniform. Long hair **must** be tied back.



**JEWELLERY** - Remember jewellery is not permitted in school except for stud earrings, one flat ring and a watch. Nail varnish is not permitted.

**WEBSITE:-**

[www.ballykeelps.org.uk](http://www.ballykeelps.org.uk)

Please remember to visit our website for information of any upcoming events.

**HEALTHY EATING AT  
BREAK TIMES**

**Cereal bars and chocolate/sweet style yoghurts are not viewed as healthy as they are full of sugar and are not permitted.**



**As we have children with a nut allergy, items containing nuts, (including peanut butter and nutella) are not permitted in school.**

**BREAKFAST CLUB for all  
children from P.1 to P.7  
(Nursery from Nov 2018)**

The club will be open from **8:00am** on Tuesday 28<sup>th</sup> August. Cost per day is **70p**.

The following are on offer:

**Hot food** includes buttered toast with cheese, scrambled or poached egg. **Drinks** include pure orange juice, pure apple juice, milk, tea or water.

**Cereals** : Cheerios, Rice Krispies, Porridge, Cornflakes, Weetabix or Shreddies.



**While the supervisor will still ask spellings and tables, there is a 50" plasma television so that children in the club can watch their favourite cartoons each morning. A selection of table top games are also available.**

**SPECIAL DIETARY NEEDS**

If your child/ren have any food allergies or special dietary needs please contact Mrs Bradley (Canteen Supervisor) asap. 028 25630009

**COMPLAINTS PROCEDURE**

Please see the school website for the complaints procedure or you can call into the office for a copy.